Attachment J .26

Estimated Data Entry Quantities

Note: For Use With Small Business Set-Aside Competition

Required Delivery Times	Coding Sheets	Data Entry Forms	Technical Editing
24 Hours	0	0	0
72 Hours	0	0	0
5 Days	0	10,000	0
10 Days	2,000	30,000	7,500
TOTAL	2,000	40,000	7,500

Table above contains estimated Unit Quantities (all RFP years have same estimated quantities as noted Above). One Unit = 1, 000 Keystrokes.

Definitions:

Data Entry Forms

Questionnaires, work history forms, x-ray reading sheets, formatted computer listings and tables (handwritten as well as printed) comprise the bulk of these source documents. This category also includes hard copy from microfilmed forms and microfilmed formatted computer listings. Some of these source documents may not have the columns labeled. These forms may be multi-formatted, and many times more than one entry will be keyed from a single form. It should be noted that all data is entered twice: first for the initial entry then a second time for verification (the numbers above are reflective of this).

Coding Sheets

This data will be written on standard column coding sheets and will require no coding (redefining) prior to key-entry, this category also includes hard copy made from coding sheets.

Technical Editing

This category comprises any source that requires coding information that may have over 50 values to choose from in a code list for an individual field.